# **RAPID Growth Project**

# **Proposed DIP Implementation Report Outline/Template**

# **Objective**

# Provide guidance in the preparation of DIP Progress Report of implementation as inputs to the Midterm Review of the Project.

1. **Report Outline and Recommended Core Content**
2. DIP Background

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| **Section/Topic** | **Core Content/ Guide Questions** | **Reference Materials** |
| 1.1 DIP Objectives, Overview, and Outreach | * Anchor Firm/Name of DIP * DIP Objectives * Commodity * Provincial Scope * Reach of MSMEs, FOs, Smallholder Farmers (disaggregated according to sex, Youth, IPs, PWDs) * Amount of Productive Investments | Approved BPs/DIPs  Data Capture Form 1:DIP Preparation and Approval Tracker |
| 1.2 Value Chain Gaps per function:   1. Input Provision 2. Production 3. Post-harvest 4. Processing 5. Marketing | Identify the gaps per VC function in terms of the following (whichever is applicable):   * Supply and demand * Financing (availability) * Capbuild (technical, entrepreneurial and institutional) based from the competency assessment results * Enabling environment * Farm – level productivity (yield) * Access to Market * Infrastructure accessibility from production to markets * Gender Equality and Social Inclusion (GESI) * Environment and Climate Change Adaptation Issues * Infra accessibility from production to markets | Approved BPs/ DIPs  Results of the Competency Assessment Tool (for capbuild)  Harmonized Gender and Development Guidelines (for gender) |
| 1.3 Market Development Model | * Identify and provide brief description of the Value Chain Stakeholders and their geographical location; * Provide brief description of VC players and enabling environment; * Cite market channels and marketing arrangements | Approved DIPs |

1. **Progress of DIP Implementation, Challenges and Ways Forward** (with recommended core content)

| **Section/**  **Topic** | **Interventions Conducted - Progress of Implementation/Initial Gains** | **Challenges** | **Lessons Learned** | **Recommen-dations** | **Reference Materials** |
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| 2.1 BDSPs Engagement | * Who, where, when, and expertise of the BDSPs engaged by the implementing units to provide the capbuild trainings? * What are the type of capbuild/business services they have provided as aligned with the competency assessment results? * Effectiveness of BDSPs in the conduct of the capbuild | Below are some areas/items that may be elaborated, if applicable with the implementing units. Please add.   * Availability of BDSPs in the locality * Alignment of BDSP competencies with required capbuild needs per commodity/ VC Stakeholders * Output Quality of BDSPs * Procurement processes | What lessons can be drawn from the successes and challenges. Be specific, and provide concrete examples. | For all Sections:  Cite recommendations to improve performance, for corrective actions, and proposed modifications to achieve the DIP objectives leading to project’s development objectives | BDSP Registry/Data Capture Form 3  Client Satisfaction Form (BDSP effectiveness)  Progress Reports |
| * 1. Capacity Building for Project   Beneficiaries:  - Farmer  - FO  - MSMEs | * Number, type of trainings and number of participants conducted/provided per beneficiary? * Early Gains/Results per beneficiary: * Key takeaways from the trainings/capbuild attended * Application of learnings from capbuild * Effectiveness (design, methodology) of capbuild for beneficiaries * Initial results of technical capbuild on farming productivity | * Challenges in the application of lessons from the capbuild; * Follow through sessions/activities in sustaining the application of learnings by beneficiaries; * Availability of extension services for technical assistance |  |  | Progress Reports  Annex A1. Competency Matrix (type of trainings); & Annex A2. Type of Capbuild  Data Capture Form 4\_Capbuild for Beneficiaries  FGD tools (application of learnings)  Pre and post-tests or training evaluation forms |
| 2.3 Productive Investments thru Matching Grants | * Short description on the process of the preparation, approval and release of Matching Grants and Sources of equity counterpart. * Brief review of the CPAs vis-à-vis Matching Grants Agreements * Summary of Matching Grant Progress:  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Total # of BPs | Total # of Farm Plans | Total Amount of MG | Total Amount of MG Released | Total Amount of MG for release | # of FOs/  MSMEs  received MG | # of Smallholder Farmers (FO members)  benefitting from released MG Funds | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |  * Summary of Planting Materials  |  |  |  |  | | --- | --- | --- | --- | | Name of FO | # of Planting Materials/Tools delivered | # of seedlings planted | hectares covered planted with seedlings | | 1 | 2 | 3 | 4 |  * Cite Post-harvest facilities and Equipment received, if any. * Initial gains/results: How the productive investments improved productivity, efficiency and etc. ? | Below are items that may be elaborated, if applicable to implementing units. Kindly add other challenges in your areas:   * Processes/ and compliance to requirements in opening bank accounts * Access to/availability of equity financing/counterpart funds * Matching Grant Equity Ratio and Investment Cap |  |  | Progress Reports  Matching Grant Agreements  Data Capture Form 5\_Matching Grant Implementation Tracker  FGD Tool |
| 2.4 Access to Financing/Agri-insurance Sources of Equity and Working Capital | * Provide information accessed by beneficiaries (whichever is applicable): * Total amount of loans for equity counterpart availed by beneficiary and identify the FSPs * Total amount of loans for working capital (additional funding to sustain the operations e.g., operational expenses) and identify the FSPs * Total amount of loan for additional capital for production (planting materials, fertilizers and etc.,) and identify FSPs * Number of farm lands (in hectares) covered by crop insurance * Cite other financial services (not mentioned above) availed by the Project beneficiaries from other FSPs? * Activities initiated by implementing units in partnership with other financing institutions. * Early results/gains: examples are cited below, elaborate if applicable and/or add other results * Related to operational sustainability, improvement/ increase in volume in production; and assurance of improved production yield | Below are items that may be elaborated, if applicable to implementing units. Kindly add other challenges in your areas:   * Lack of counterpart funding for the procurement of post - harvest equipment and facilities, kindly elaborate reasons. * Difficulty for MSMEs, FOs, and individual farmers in accessing credit for working capital and equity counterpart, please elaborate. |  |  | Progress Reports  Data Capture Form 11\_Access to Financing Tracker  FGD tool |
| 2.5 Farm to Market Infrastructure | * Provide the capacity development interventions/activities provided to LGUs and number of pax. Cite outputs of these capbuild activities. * FMI activities implemented/complemented by agency partners (DPWH, DILG) and cite results. * FMI physical progress:  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Name of FMI | Provincial Scope | Estimated Road length | Estimated Project Cost | Production area hectare coverage | % Accom-plishment | Schedule of Target Completion/Remarks | |  |  |  |  |  |  |  |  * Indicative Results of FMI: How will the FMIs contribute to the achievement of the project results in terms of: * Increased production * improved efficiency (travel time, transportation cost); * safety; * access to market; * access to other social services, facilities * opportunity to enhance investments in economic activities | Below are some areas to be elaborated/ discussed for FMI challenges, if applicable. Kindly add other challenges not mentioned below:  FMI Processes and Procedures:  Pre-Implementation Phase:   * Criteria identification, selection, prioritization, validation, approval * Preparation of requirements (s0cial, Envi, RROW, FPCI) * LGU counterpart and PIT -technical capability to prepare FS, DED other doc. and implement the project * Technical assistance * Procurement processes * NO issuances   Implementation Phase   * Project Implementation Team, Project Monitoring Team, Community engagements (LGU) * Daily supervision, quality control processes and procedures, * Monitoring & evaluation of work progress (DILG, DTI, IFAD) * Weather condition/ climate change and environmental, social, RROW, road obstructions concerns * Roles & Responsibilities of those in charge with FMI implementation, Brgy. Participation * Documentation   Operation & Maintenance Phase (post-completion): |  |  | DILG FMI Progress Report, FGD Tool  Activity Reports  DIP FORM 3 – Proposed FMI Survey Matrix Note: Pls. ready the following documents of the proposed FMI: (a) Brief Profile (b) Validation Report (c) Road Network Plan (mark on the plan the exact location of the road segment serving the value chain for cacao/coffee/ coconut/PFN, also show in the map –production areas) Location Maps highlighting the barangays covered i.e influence area color coding barangays to be served by the FMR and (d) Photos.  FMR Technical Documents: ( FS, DED and other Documents - social, Envi, RROW, FPCI etc.,NOs)    SWA, Quality Control Program/Tests Requirements Reports/Status, Daily Weather Charts, Construction Logbook, Variation Orders  Project Completion Report, Certificate of Completion, Final Inspection Report, Certificate of Turnover |
| 2.7 Marketing | * Cite activities/interventions conducted by the implementing units related to marketing and results. Effectiveness of these interventions? * Status of partnership with the identified anchor firms – Were the agreements being followed? * Was the supply commitment (volume and quality) being followed? * Are there any emerging additional markets? | * Are there any challenges that will hinder the FO in sustaining marketing? |  |  | Progress Reports  FGD Tool  Signed Commercial Partnership Agreements  Data Capture Form 2\_CPA Tracker |
| 2.6 Gender Equality and Social Inclusion | * Include GESI-related activities conducted by the implementing units and outputs * Are the value chain interventions proposed and implemented in the DIPs: * Include more women, youth, IPs, and PWDs in the value chain? * If yes, cite some best practices your respective RCUs did to enhance and encourage active participation of women, youth and IPs, and PWDs in your interventions. * Did the interventions reduce or address the gender issues and/or social inequality in value chain governance?   - If yes, cite some gender issues and social inequalities being address by the interventions in the DIP.  - Cite some best practices implemented by the RCUs.   * Does the intervention resulted in other gender issues or other unintended results? Kindly elaborate | * Cite challenges in including more women, youth, IPs and PWDs in the value chain in the proposed and implemented DIPs * At the beneficiary/VC Stakeholders level * At the implementers level * Mention challenges in addressing gender and social inequalities through the DIP interventions |  | * What are the ways forward your RCU will do to encourage more participation of women, youth, IPs, and PWDs in the DIPs * What are the ways forward to address gender and social inequalities through the DIPs? | Progress Reports;  Harmonized Gender and Development Guidelines (HGDG) |
| 2.7 Environment and Climate Change | * Describe interventions/activities conducted by implementing units related to environment and climate change and cite results; * Status on the uptake of the following: * Sloping Agricultural Land Technology * Intercropping * Agroforestry * How effective were interventions in addressing local issues in natural resource management? * Soil erosion and soil loss in agricultural production areas * Land use and land cover change * Environmental degradation resulting in a change in hydrology, and deterioration of water quality * Waste disposal and management * Unsustainable production systems in geo-hazard-prone or marginal agricultural areas. * Are there positive or negative changes in the natural resource base (forests, watersheds, water resources, etc.) that may be attributable to project interventions? |  |  |  |  |